



UTTAR PRADESH STATE
INDUSTRIAL DEVELOPMENT
CORPORATION LIMITED

RAISE SERVICE REQUEST FOR PLOT TRANSFER
HELP DOCUMENT

TENDER CREATION & PUBLISHING



HOW TO RAISE SERVICE REQUEST FOR PLOT TRANSFER

- 1- Step 1 To Login into the system Open Internet or chrome browser -> type <http://eservices.onlineupsidc.com/> in the address box

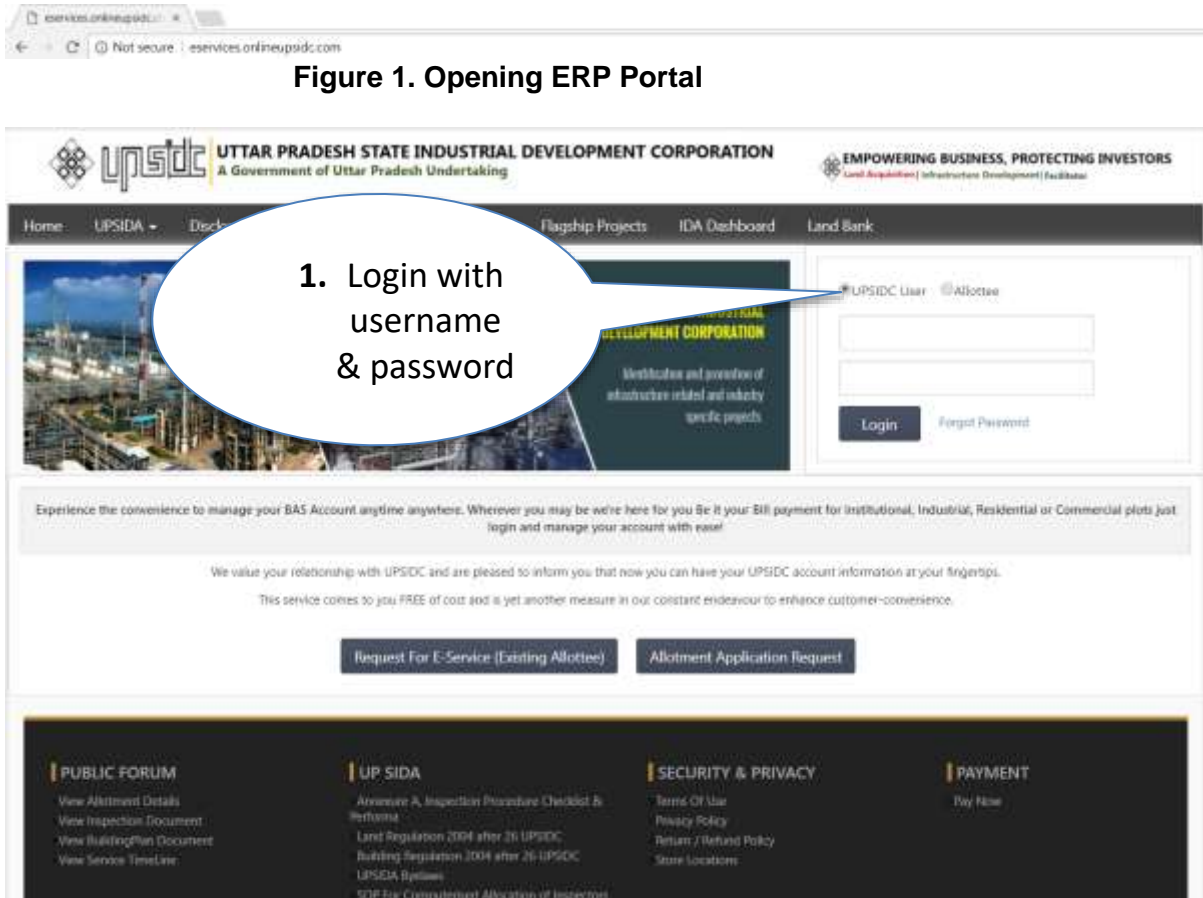


Figure 1. Opening ERP Portal



Fig: 2

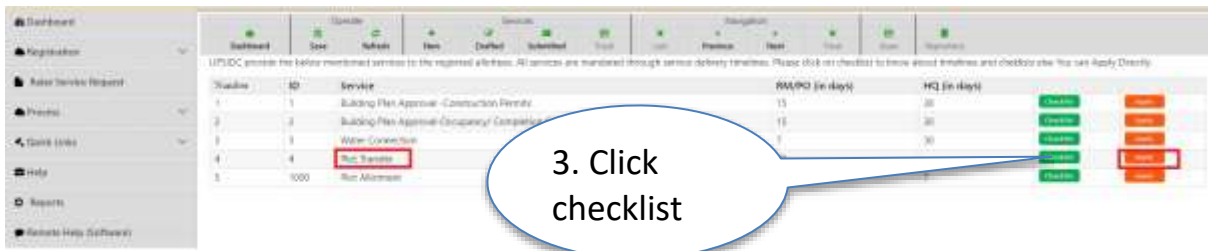


Fig: 3

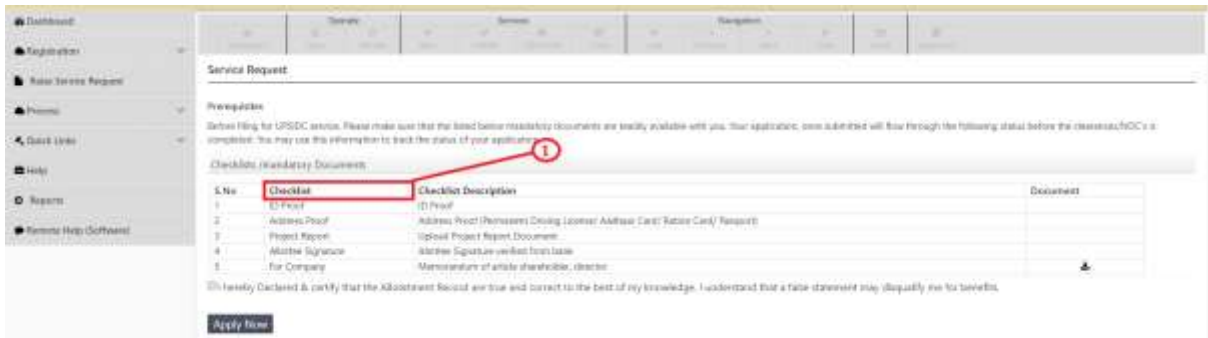


Fig: 3.1

1- View checklist Required Document

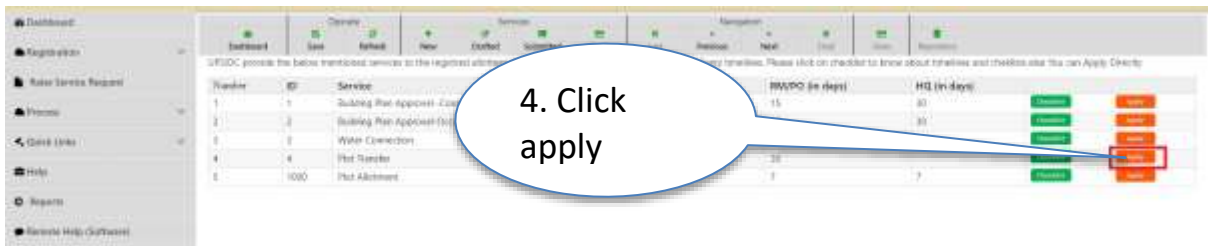


Fig: 4

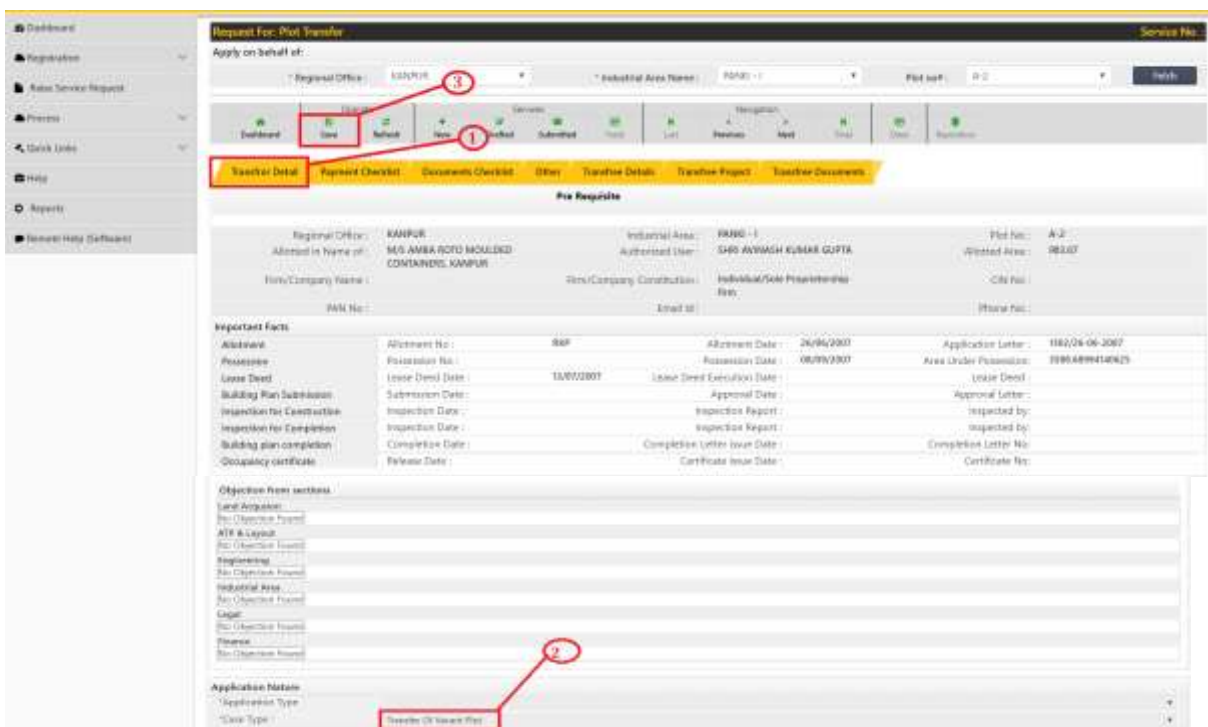


Fig: 5

- 1- Click on transferor Detail view and verify detail correct or not
- 2- Select application type
- 3- Save



Fig: 6

- 1- Click on payment checklist view and verify detail
- 2- Save

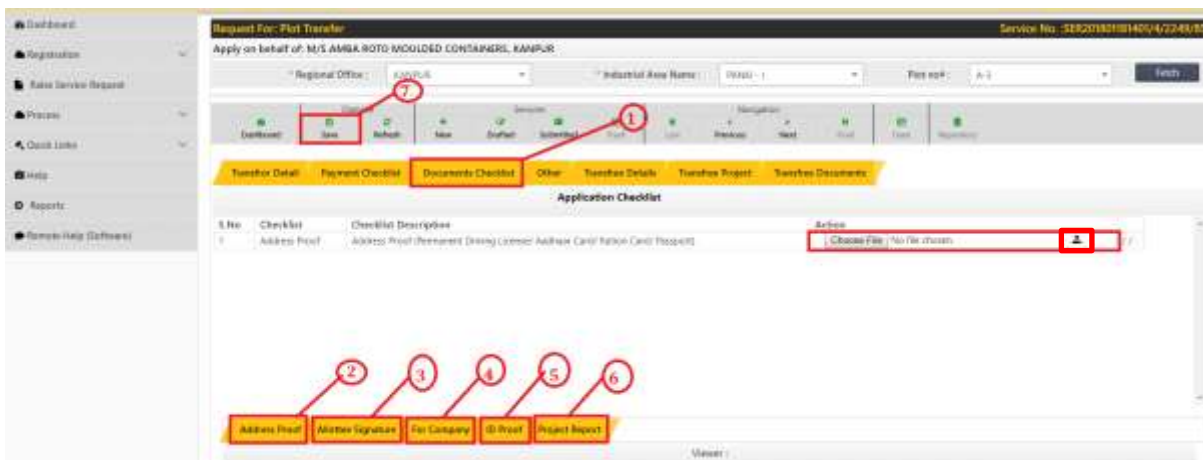


Fig: 7

- 1- Click on document checklist
- 2- Click on Address proof to upload respective document
- 3- Click on allot tee signature to upload respective document
- 4- Click on for company to upload respective document
- 5- Click on ID proof to upload respective document
- 6- Click on project report to upload respective document.
- 7- Save after upload all document



Fig: 8

- 1- Click on proposed Transfree (fill Details)
- 2- Click on save

Note: - After save e-mail will shoot to Transfree to fill all Detail



Fig: 9

- 1- Click on Transfree Details to view transfree detail**
- 2- Click on Transfree Project to view transfree project detail**
- 3- Click on Transfree Documents to view transfree Documents**